



CENTRE FOR CAREER PLANNING AND SERVICES INDIAN INSTITUTE OF TECHNOLOGY BHILAI BHILAI, Durg, Chhattisgarh – 491002



Institute URL: www.iitbhilai.ac.in

Placement URL: <https://www.iitbhilai.ac.in/index.php?pid=placement>

Email: outreach@iitbhilai.ac.in

INTERNSHIP ANNOUNCEMENT FORM

Please Refer the Following Guideline and Policy	
All IITs Placement Committee (AIPC) Guidelines	Link
Placement Policy	Link
Guidelines of AIPC regarding action to be taken for different violations	Link

*Tick & Fill, as appropriate

Company Details	
Name of the Organization	
Social Media Page Link	
Established in the year	Company Turnover for NIRF purpose
Company Size	
Are you a part of Great Place to Work or any other such Ranking Survey	
Brief profile of the Company:	

*Category			*Sector			
Private	MNC (Indian Origin)		Core Engg	Consulting		Oil and Gas
Govt.	MNC (Foreign Origin)		Networking	Data Science		Construction / Infrastructure
PSU	NGO		Finance	Design		Trading
STARTUP	Others		Software	Academics		Cybersecurity
If MNC, Location and Head office of the parent company			Management	Automobile		Health Care
			R&D	Marketing		Teaching & Research
			Educational	Analytics		Embedded Sys.
			FMCG	Media		E-Commerce
If other, please specify			Others(if other, please specify)			

Contact Person Details (Mandatory)			
Particulars	Functional Head of the Division	Head of HR	Contact Person
Name			
Designation			
Direct Telephone No./Mobile (Mandatory)			
Email (Mandatory)			
Fax			
Address			

Logistics Requirements	
Number of rooms required for the selection process	
Other requirements (if any)	

Internship Profile Details	
Internship Designation/Position Offered	
Internship Description	
No. of Vacancies (approximate)	
Place of Work	
Number of working weekdays	
Please attach IP & Copyright Sharing Norms of the company, if applicable (optional)	
Remote Work policy (if any)	
Release date of offer letter	
Preferred period of Internship	

Eligibility Criteria		
	BTech	BTech (Hons)
Min. CGPA (on 10)		
Backlog Eligibility (Yes/No)		
If yes, provide the number of backlogs allowed		
Age Limits (if any)		

Course Eligibility	
BTech CSE	
BTech DSAI	
BTech EE	
BTech ME	
BTech Mechatronics	
BTech(Hons) – CSE with specialization in DSAI	
BTech(Hons) – EE with specialization in CSE	
BTech(Hons) – ME with specialization in CSE	
BTech(Hons) – ME with specialization in DSAI	
BTech(Hons) – ME with specialization in PH	

Year (Please tick appropriate selections)

B Tech: 1st Year 2nd Year 3rd Year 4th Year

Abbreviations

1. CSE: Computer Science and Engineering
2. DSAI: Data Science and Artificial Intelligence
3. EE: Electrical Engineering
4. ME: Mechanical Engineering
5. PH: Physics

Stipend Details (Please fill all the details)						
Programmes	Stipend (per month) (In INR)#	Stipend (per month) In Foreign currency#	Accommodation provided / Trip Fare	PPO provision on Performance		Tentative CTC for PPO Select
				Yes	No	
BTech						
BTech(Hons)						

Same stipend for the same job profile and role should be offered across all IITs

Note: 1. Tentative date of confirming of PPOs (not later than 15th September, as per AIPC policy).

2. Any other perks/ benefits/ components company wants to declare:

Selection Procedure					
Offline		Online		Cut off	

*If online, kindly mention the method: If offline, kindly mention the location: Others (if other, please specify) *Example: Skype/WebEx/Video Conferencing etc					
Short list from Resume			Group Discussion		
TEST		INTERVIEWS			
Aptitude	Duration	HR	Duration	No. of Rounds	
Technical		Technical			
Assignment		Others:			

Note:

- Recommended to keep students in Waitlist in addition to your final selection, keeping in mind that some hires might opt for other offers or higher studies.
- The offer letter should be released within 60 days of result declaration. It must contain Date of Joining, Location, detailed breakup of stipend based on the filled in the SIF. Under any circumstances, the offer letter should not be delayed beyond March.

Kindly note that IIT Bhilai has maintained a high rank in many surveys done by many organizations, wherein several departments have achieved the best positions nationally and internationally as well. The recognition could not have been possible without your support. We are once again striving to strengthen our position in Rankings wherein, a team of survey ranking committee may contact you to ask some queries along with others like:

- To nominate up to 10 institutions that they rate as being the best for producing graduates.
- To nominate up to 30 international institutions outside of their country/territory of knowledge that they rate as being the best for producing graduates.

I am sure your response will support us and request you to please respond as and when contacted.

Declaration

- We have gone through the AIPC guidelines thoroughly and agree to abide by the guidelines during the entire process of placement/internship activities. In case of violation of guidelines by us, we understand that an appropriate action may be taken on us as per AIPC guidelines (click here to know the guidelines of AIPC regarding action to be taken for different violations).
- We declare that we would be providing the shortlisting criteria along with the CV-shortlisted and/or Test-shortlisted candidates. We also assure that the details of final shortlisted candidates will be provided within the 24 to 48 hours after the written test.
- The information related to various job/intern profiles posted by us is verified and correct to the best of our knowledge, and the company will abide by the terms and conditions as outlined in these job/intern profiles posted while making the offers. No new clauses/ changes would be added/made in the final offer rolled out to the candidates selected on the profile(s). All details have already been outlined in the Job/ Internship Notification Forms. In the event of any discrepancy in the final offers, the company may be subject to appropriate actions in accordance with the placement/internship policy of the IIT Bhilai and AIPC guidelines.
- We consent to sharing of company name, logo and email with national ranking agencies and government directives, and to listing company names in social media platforms and press/media.

Date:

Signature
(Please affix the Digital Signature)

Note:

- i) Please select eligible academic programmes as per your requirement (page 2)
- ii) Please visit the website for AIPC (All IITs Placement Committee) guidelines.

ii) All mails and correspondence should be addressed to:

Dr. Dhiman Saha,
Faculty In-Charge,
Centre for Career Planning and Services (CCPS)
Indian Institute of Technology Bhilai
Bhilai, District - Durg, Chhattisgarh – 491002 **Mobile:** 9733504768
Office No. : 9424311996
Email: outreach@iitbhilai.ac.in / headccps@iitbhilai.ac.in