



CENTRE FOR CAREER PLANNING AND SERVICES INDIAN INSTITUTE OF TECHNOLOGY BHILAI Bhilai, Durg, Chhattisgarh – 491002



Institute URL: www.iitbhilai.ac.in

Placement URL: <https://www.iitbhilai.ac.in/index.php?pid=placement>

Email: outreach@iitbhilai.ac.in

JOB ANNOUNCEMENT FORM

Please Refer the Following Guideline and Policy	
All IITs Placement Committee (AIPC) Guidelines	Link
Placement Policy	Link
Guidelines of AIPC regarding action to be taken for different violations	Link

*Tick & Fill, as appropriate

Company Details	
Name of the Organization	
Social Media Page Link	
Established in the year	Company Turnover for NIRF purpose
Company Size	
Are you a part of Great Place to Work or any other such Ranking Survey	
Brief profile of the Company:	

*Category		*Sector			
Private	MNC (Indian Origin)	Core Engg	Consulting	Oil and Gas	
Govt.	MNC (Foreign Origin)	Networking	Data Science	Construction / Infrastructure	
PSU	NGO	Finance	Design	Trading	
STARTUP	Others	Software	Academics	Cybersecurity	
If MNC, Location and Head office of the parent company		Management	Automobile	Health Care	
		R&D	Marketing	Teaching & Research	
		Educational	Analytics	Embedded Sys.	
		FMCG	Media	E-Commerce	
If other, please specify		Others(if other, please specify)			

Contact Person Details (Mandatory)			
Particulars	Functional Head of the Division	Head of HR	Contact Person
Name			
Designation			
Direct Telephone No./Mobile (Mandatory)			
Email (Mandatory)			
Fax			
Address			

Logistics Requirements	
Number of rooms required for the selection process	
Other requirements (if any)	

Job Profile Details	
Job Designation/Position Offered	
Job Description	
No. of Vacancies (approximate)	
Place of Work	
Number of working weekdays	
Bond or Service Contract: (Yes/No) (If Yes, provide details)	
Medical Requirements, if any	
Required Skill Set	
Remote Work policy (if any)	
Position for PH (Differently abled students)	
Do you have any special provision for the recruitment of differently abled candidates in your organization? If Yes, please provide relevant details	
Release date of offer letter	
Tentative Date of Joining	

	BTech (4 year)	MTech / MSc (2 year)	PhD
Min. CGPA (on 10)			
Backlog Eligibility (Yes/No)			
If yes, provide the number of backlogs allowed			
Age Limits (if any)			

Course Eligibility					
BTech - CSE		MTech - Bioengineering		PhD - CSE	
BTech - EE		BTech (Hons) - EE with specialization in CSE		PhD - EE	
BTech - ME		BTech (Hons) - CSE with specialization in EE		PhD - ME	
BTech - DSAI		BTech (Hons) - ME with specialization in CSE		PhD - DSAI	
MTech - CSE		BTech (Hons) - CSE with specialization in DSAI		PhD - Mechatronics	
MTech - EE		BTech + MTech (Dual Degree)-CSE		PhD - EVT	
MTech - ME		MSc - Physics		PhD - Physics	
MTech - DSAI		MSc - Chemistry		PhD - Chemistry	
MTech - Mechatronics		MSc - Mathematics and Computing		PhD - Mathematics	
MTech - EVT				PhD - Liberal Arts	
MTech - ECE					
MTech - MSME					

Abbreviations

1. CSE: Computer Science and Engineering
2. DSAI: Data Science and Artificial Intelligence
3. EE: Electrical Engineering
4. ME: Mechanical Engineering
5. PH: Physics
6. EVT: Electrical Vehicle Technology
7. MSME: Materials Science and Metallurgical Engineering

Backlog Eligibility

Backlogs Allowed: Yes No

If yes, provide the number of backlogs allowed:

Salary Details (Please fill all the details)				
Programmes	Cost To Company (CTC) per annum	Basic Salary	Take Home (In Hand) per annum	Additional Benefits/Perks (Kindly attach the salary breakup if any)
BTech				
MTech				
MSc				
PhD				

Note: The performance-based bonus should not be declared as part of Gross/CTC but to be indicated in the Bonus/Perks/Incentive section. ESOP and lock-in period if any should be stated explicitly.

Any amount to be disbursed later than the end of first 12 months should not be part of Gross/CTC.

Selection Procedure					
Offline		Online		Cut off	
*If online, kindly mention the method: If offline, kindly mention the location: Others (if other, please specify) *Example: Skype/WebEx/Video Conferencing etc					
Short list from Resume			Group Discussion		
TEST			INTERVIEWS		
Aptitude	Duration	HR	Duration	No. of Rounds	
Technical		Technical			
Assignment		Others			

Note:

- Recommended to keep students in Waitlist in addition to your final selection, keeping in mind that some hires might opt for other offers or higher studies.
- The offer letter should be released within 60 days of result declaration. It must contain Date of Joining, Location, detailed breakup of salary structure based on the filled CTC in the JAF. Under any circumstances, the offer letter should not be delayed beyond March.
- If, even after selection, the student has to undergo any test/training to confirm his Offer/PPO, kindly inform prior at the time of selecting the candidate.

Kindly note that IIT Bhilai has maintained a high rank in many surveys done by many organizations, wherein several departments have achieved the best positions nationally and internationally as well. The recognition could not have been possible without your support. We are once again striving to strengthen our position in Rankings wherein, a team of survey ranking committee may contact you to ask some queries along with others like:

- To nominate up to 10 institutions that they rate as being the best for producing graduates.
- To nominate up to 30 international institutions outside of their country/territory of knowledge that they rate as being the best for producing graduates.

I am sure your response will support us and request you to please respond as and when contacted.

Declaration

- We have gone through the AIPC guidelines thoroughly and agree to abide by the guidelines during the entire process of placement/internship activities. In case of violation of guidelines by us, we understand that an appropriate action may be taken on us as per AIPC guidelines (click here to know the guidelines of AIPC regarding action to be taken for different violations).
- We declare that we would be providing the shortlisting criteria along with the CV-shortlisted and/or Test-shortlisted candidates. We also assure that the details of final shortlisted candidates will be provided within the 24 to 48 hours after the written test.
- The information related to various job/intern profiles posted by us is verified and correct to the best of our knowledge, and the company will abide by the terms and conditions as outlined in these job/intern profiles posted while making the offers. No new clauses/ changes would be added/made in the final offer rolled out to the candidates selected on the profile(s). All details have already been outlined in the Job/ Internship Notification Forms. In the event of any discrepancy in the final offers, the company may be subject to appropriate actions in accordance with the placement/internship policy of the IIT Bhilai and AIPC guidelines.
- We consent to sharing of company name, logo and email with national ranking agencies and government directives, and to listing company names in social media platforms and press/media.

Signature

Date:

(Please affix the Digital Signature)

Note:

- i) Please select eligible academic programmes as per your requirement (page 2).
- ii) Please visit the website for AIPC (All IITs Placement Committee) guidelines.
- ii) All mails and correspondence should be addressed to:

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